Janvikas Shikshan Sanstha Yeoda's

Arts Commerce College, Yeoda

Tq. Daryapur Dist: Amravati,

Maharashtra, PIN: 444706

NAAC

CRITERION–VI

GOVERNANCE LEADERSHIP AND MANAGEMENT

Janvikas Shikshan Sanstha, Yeoda's

Arts-Commerce College Yeoda

Tq. Daryapur, Dist. Amravati, Maharashtra, 444706

Affiliated to S.G.B. Amravati University, Amravati (M.S.)

Recognized by U.G.C. u/s 2(f) & 12B & NAAC Accredited B+

Phone No: 07224-237063 Email: accollegeyeoda@gmail.com College Code: 155

Website: www.accy.ac.in

Shri Gajananrao N. Kokate	Dr. Y.G. Singh
Secretary	**Principal**
Mobile: 9970163075	Mobile: 9657233055

Declaration

This is to declare that the information, photos, reports, true copies, numerical data, etc. furnished in this file as supporting documents are verified by IQAC and found correct.

IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Arts Commerce College, Yeoda
Tq. Daryapur, Dist. Amravati

Arts Commerce College Yeoda, Dist. Amravati

Principal

PRINCIPAL
Arts-Commerce College
Yeoda, Dist. Amravati

Janvikas Shikshan Sanstha Yeoda's

Arts Commerce College, Yeoda

Tq. Daryapur Dist. Amravati (Maharashtra)

SUPPORTING DOCUMENTS

6.3. FACULTY EMPOWERMENT STRATEGY

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Janvikas Shikshan Sanstha Yeoda's

Arts Commerce College, Yeoda

Tq. Daryapur Dist. Amravati (Maharashtra)

INDEX

Metrics No. 6.3.1.

Sr. No.	Content	Page No.
1.	Declaration	2
2.	Performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression	5-31

IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Arts Commerce College, Yeoda
Tq. Daryapur, Dist. Amravati

Arts Commerce College Yeoda, Dist. Amravati

Principal

PRINCIPAL
Arts-Commerce College
Yeoda, Dist. Amravati

6:3 + Appraisal IFMS Teachg + Non Teach

FORM-2 (Regular)

Bill Group: Bill Group For Scheme IA.1-GRANT TO NON-GOVT. ARTS , SCIENCE, COMMERCE ,LAW AND B.ED COLLEGES Month: January

Year: 2023-2024

(As referred to in para no. 14,15,17 & 26 of Government Resolution,Finance Department,No. CPS 1007/18/SER-4,dated 7 July,2007)

Displaying 1 to 26 of 29 records.

Pages 1 2

Schedule Showing Employer's contribution towards Tier 1 of the New Defined Contribution Pension Scheme

Name of Office: Arts-Commerce College,Yeoda Tq.Daryapur

Name of DDO/Code No.:Incharge HM, Arts-Commerce College,Yeoda Tq.Daryapur 06610100035

For the Month of January 2024

Region/Treasury/Sub-Treasury Code:6101

Sr No	Name of Employee	Pension Account No.	Period		Basic Pay (Rs.)	D.P. (Rs.)	D.A./7PC D.A. (Rs.)	Contribution Under Tier-1 10% of (Basic + DP + DA) Rs.	Contribution Under Tier-1 10 or 14% of (Basic + DP + DA) Rs.	Remarks
			From	To						
1	MOHAMMED AZEEMUDDIN ABDUL RAUF	MAAM8100922	01/1/2024	31/1/2024	79,800.00	0.00	36,708.00	11,651.00	16,312.00	
2	SANDIP BHIMRAO DONGARE	SBDM7600838	01/1/2024	31/1/2024	1,35,300.00	0.00	62,238.00	19,754.00	27,656.00	
3	SAYYAD SAJJAD SAYYAD MUSHTAQUE	066101002205SSSM8501P	01/1/2024	31/1/2024	70,900.00	0.00	32,614.00	10,352.00	14,492.00	
4	SMT. YOGITA SANJAY GAWANDE	066101002205SYSF8601L	01/1/2024	31/1/2024	15,500.00	0.00	7,130.00	2,263.00	3,169.00	
5	UMESH DHANRAJ BAND	UDBM7600839	01/1/2024	31/1/2024	1,35,300.00	0.00	62,238.00	19,754.00	27,656.00	
6	YASHOVARDHAN GHANSHYAM SINGH	066101002205YGSM6301B	01/1/2024	31/1/2024	1,61,600.00	0.00	74,336.00	23,594.00	33,032.00	

Total Amount of Employee's Contribution - Head Of Account 8342- other Deposits, 117 - Government Employee's Defined Contribution Pension Scheme (02)(01)- Defined Contribution Pension Scheme,Government Employee's Contribution Tier-1(8432-508-1),32-Contributions	87,368.00	
Add - Employer's contribution(not applicable in case of Government Employees)Head of Account 8432-Other Deposits,117-Government Employees Defined Contribution Pension scheme	1,22,317.00	
Grand Total	2,09,685.00	

Total Amount Ruppes: 209685.0/-

In words One Lac Seventy Four Thousand Seven Hundred Thirty Six

Under the Major Head Of Account 22020872

Show the details of Service Head of account here

Gross Amount Of the bill/challan Rs.=

Net Amount Of the bill/challan Rs.=

Challan No. & Date.

CERTIFICATE

Certified that I have personally verified the correctness of the details in this schedule and they are found to be correct.

Date: Date of Encashment:

Signature

Incharge HM, Arts-Commerce College,Yeoda Tq.Daryapur

At.Post.Yeoda Tq. Daryapur Dist. Amravati

For Use of Audit Officer:

1: Certified that the name amount of the individual's deduction and the total shown in column(8) have been checked with reference to the bill,vide,paragraph 224 of the Audit Manual

2: Certified that the rate of pay as shown in column (5) has been verified with the amount actually drawn in the bill

3: Certified that challan for Rs. is attached to this schedule

Principal
Arts-Commers College
Yeoda. Dist. Amravati

Displaying 1 to 26 of 29 records.

Pages 1 2

Principal
Arts-Commers College
Yeoda. Dist. Amravati

Verification Time:-18-01-2024 14:06:23.332

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Welcome Mr Dr.Y.G.singh Principal_AST, Arts-Commerce College,Yeoda Tq.Daryapur
Home Help Settings Change Password Logout
HTESevaarth
Lodge Complaint | Worklist | Reports
Press F8 tLast Login 18 Jan, 24 00:16

FORM-2 (Regular)

Bill Group: Bill Group For Scheme IA.1-GRANT TO NON-GOVT. ARTS , SCIENCE, COMMERCE ,LAW AND B.ED COLLEGES Month: January

Year: 2023-2024

(As referred to in para no. 14,15,17 & 28 of Government Resolution,Finance Department,No. CPS 1007/18/SER-4,dated 7 July,2007)

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Name of Office: Arts-Commerce College,Yeoda Tq.Daryapur

Name of DDO/Code No.:Incharge HM, Arts-Commerce College,Yeoda Tq.Daryapur 06610100035

For the Month of January 2024

Region/Treasury/Sub-Treasury Code:6101

Sr No	Name of Employee	Pension Account No.	Period		Basic Pay (Rs.)	D.P. (Rs.)	D.A./7PC D.A. (Rs.)	Contribution Under Tier-1 10% of (Basic + DP + DA) Rs.	Contribution Under Tier-1 10 or 14% of (Basic + DP + DA) Rs.	Remarks
			From	To						
1	MOHAMMED AZEEMUDDIN ABDUL RAUF	MAAM8100922	01/1/2024	31/1/2024	79,800.00	0.00	36,708.00	11,651.00	16,312.00	
2	SANDIP BHIMRAO DONGARE	SBDM7600836	01/1/2024	31/1/2024	1,35,300.00	0.00	62,238.00	19,754.00	27,656.00	
3	SAYYAD SAJJAD SAYYAD MUSHTAQUE	06610100220SSSM8501P	01/1/2024	31/1/2024	70,900.00	0.00	32,614.00	10,352.00	14,492.00	
4	SMT. YOGITA SANJAY GAWANDE	066101002205SYSF8801L	01/1/2024	31/1/2024	15,500.00	0.00	7,130.00	2,263.00	3,169.00	
5	UMESH DHANRAJ BAND	UDBM7600839	01/1/2024	31/1/2024	1,35,300.00	0.00	62,238.00	19,754.00	27,656.00	
6	YASHOVARDHAN GHANSHYAM SINGH	066101002205YGSM6301B	01/1/2024	31/1/2024	1,61,600.00	0.00	74,336.00	23,594.00	33,032.00	

Total Amount of Employee's Contribution - Head Of Account 8342- other Deposits, 117 - Government Employee's Defined Contribution Pension Scheme (02)(01)- Defined Contribution Pension Scheme,Government Employee's Contribution Tier-1(8432-508-1),32-Contributions	87,368.00	
Add - Employer's contribution(not applicable in case of Government Employees)Head of Account 8432-Other Deposits,117-Government Employees Defined Contribution Pension scheme	1,22,317.00	
Grand Total	2,09,685.00	

Total Amount Ruppes: 209685.0/-

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Under the Major Head Of Account 22020872

Show the details of Service Head of account here

Gross Amount Of the bill/challan Rs.=

Net Amount Of the bill/challan Rs.=

Challan No. & Date.

CERTIFICATE

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Date: Date of Encashment:

Signature

Incharge HM, Arts-Commerce College,Yeoda Tq.Daryapur

At.Post.Yeoda Tq. Daryapur Dist. Amravati

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Principal
Arts-Commers College
Yeoda, Dist. Amravati

Principal
Arts-Commers College
Yeoda, Dist. Amravati

Displaying 1 to 26 of 29 records.

Pages 1 2

Verification Time:-18-01-2024 14:06:23.332
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Schedule showing the Subscriptions and Refund of the GPF for following Government Servants
From Major Head 8009

For the Month of January 2024

Treasury : AMRAVATI ,DISTRICT TREASURY OFFICE(6101)

AG Office : A. G. Mumbai

Name of the Office : Arts-Commerce College,Yeoda Tq.Daryapur(06610100035)

Displaying 1 to 12 of 12 records.

Pages : 1

Sr.No.	Account No.	Name of Govt. Servant(Employee Code)	Pay-DP	Subs	Pay/DA Arr Merge	GPF Arr	SVNPC GPF ARR	SVNPC GPF RECO	Refund Amount	Cur Inst/Tot.Inst	Total	Remarks
1	AMT/6623	SAWARKAR SUNITA DNYANESHWAR(06DHESDSF6501)	1171000	25,000	0	0	0	0	0	0/0	25,000	
2	AMT/6624	JAMBHULE PRABHAKAR JAIRAM(06DHEPJJM6901)	1171000	20,000	0	0	0	0	0	0/0	20,000	
3	AMT/6625	MALDHURE KALYAN DEORAOJI(06DHEKDMM6501)	1171000	10,000	0	0	0	0	0	0/0	10,000	
4	AMT/6626	RATHOD VINAYAK REKHASING(06DHEVRRM7201)	1072000	15,000	0	0	0	0	0	0/0	15,000	
5	AMT/6627	KATROJWAR ANIL MANOHARRAO(06DHEAMKM7301)	1104000	20,000	0	0	0	0	0	0/0	20,000	
6	AMT/6630	BAWANKULE VIJAY BALKRUSHNA(06DHEVBBM7102)	435000	3,000	0	0	0	0	5,500	30/36	8,500	
7	AMT/6741	MOHOD DEVANAND MOTIRAMJI(06DHEDMMM6501)	1171000	20,000	0	0	0	0	0	0/0	20,000	
8	AMT/6860	TEWARE ATUL KISANAPPA(06DHEAKTM6901)	1664000	7,000	0	0	0	0	0	0/0	7,000	
9	AMT/7968	DHAGE HEMLATA GANESHRAO(06DHEHGDF6601)	1722000	15,000	0	0	0	0	0	0/0	15,000	
10	AMT/7970	HAMBARDE NAGORAO WAMANRAO(06DHENWHM6401)	1171000	0	0	0	0	0	0	0/0	0	
TOTAL (₹)				1,35,000					5,500		1,40,500	
Total Deduction In Words (₹): One Lakh Fourty Thousand Five Hundred Only.												

Displaying 1 to 12 of 12 records.

Pages : 1

CERTIFICATE

Certified that I have personally verified the correctness of the details in this schedule and they are found correct.

Dated :18/1/2024

Incharge HM
Arts-Commerce College,Yeoda Tq.Daryapur

Principal
Arts-Commers College
Dist. Amravati

For use of Audit Office

Date of Encashmment :

1.Certified that the name, amounts of individuals deductions & the total shown in column (7) have been checked by test and found to be correct and the bill, vide. paragraph 224 of the Audit Manual.

2.Certified that the rates of pay as shown in column(3) have been verified with the amounts actually drawn in the bill.

Dated :18/1/2024

Initials of the Auditor

Portion for Treasury Office

Treasury Voucher No. and Date

Challan no. and Date

Treasury Officer / Pay & Accounts Officer

Schedule showing the Subscriptions and Refund of the GPF for following Government Servants
From Major Head 8009

For the Month of January 2024

Treasury : AMRAVATI ,DISTRICT TREASURY OFFICE(6101)

AG Office : A. G. Mumbai

Name of the Office : Arts-Commerce College,Yeoda Tq.Daryapur(06610100035)

Displaying 1 to 12 of 12 records.

Pages : 1

Sr.No.	Account No.	Name of Govt. Servant(Employee Code)	Pay-DP	Subs	Pay/DA Arr Merge	GPF Arr	SVNPC GPF ARR	SVNPC GPF RECO	Refund Amount	Cur Inst/Tot.Inst	Total	Remarks
1	AMT/6623	SAWARKAR SUNITA DNYANESHWAR(06DHESDSF6501)	1171000	25,000	0	0	0	0	0	0/0	25,000	
2	AMT/6624	JAMBHULE PRABHAKAR JAIRAM(06DHEPJJM6901)	1171000	20,000	0	0	0	0	0	0/0	20,000	
3	AMT/6625	MALDHURE KALYAN DEORAOJI(06DHEKDMM6501)	1171000	10,000	0	0	0	0	0	0/0	10,000	
4	AMT/6626	RATHOD VINAYAK REKHASING(06DHEVRRM7201)	1072000	15,000	0	0	0	0	0	0/0	15,000	
5	AMT/6627	KATROJWAR ANIL MANOHARRAO(06DHEAMKM7301)	1104000	20,000	0	0	0	0	0	0/0	20,000	
6	AMT/6630	BAWANKULE VIJAY BALKRUSHNA(06DHEVBBM7102)	435000	3,000	0	0	0	0	5,500	30/36	8,500	
7	AMT/6741	MOHOD DEVANAND MOTIRAMJI(06DHEDMMM6501)	1171000	20,000	0	0	0	0	0	0/0	20,000	
8	AMT/6860	TEWARE ATUL KISANAPPA(06DHEAKTM6901)	1664000	7,000	0	0	0	0	0	0/0	7,000	
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10	AMT/7970	HAMBARDE NAGORAO WAMANRAO(06DHENWHM6401)	1171000	0	0	0	0	0	0	0/0	0	
TOTAL (₹)				1,35,000					5,500		1,40,500	
Total Deduction In Words (₹): One Lakh Fourty Thousand Five Hundred Only.												

Displaying 1 to 12 of 12 records.

Pages : 1

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Dated :18/1/2024

Incharge HM
Arts-Commerce College,Yeoda Tq.Daryapur

Principal
Arts-Commers College
Yeoda, Dist. Amravati

For use of Audit Office

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Dated :18/1/2024

Initials of the Auditor

Principal
Arts-Commers College
Yeoda, Dist. Amravati

Portion for Treasury Office

Treasury Voucher No. and Date

Challan no. and Date

Treasury Officer / Pay & Accounts Officer

Schedule showing the Subscriptions and Refund of the GPF(CLASS IV) for following Government Servants
From Major Head 8009

For the Month of January 2024

Treasury : AMRAVATI ,DISTRICT TREASURY OFFICE(6101)

Name of the Office : Arts-Commerce College,Yeoda Tq.Daryapur(06610100035)

Displaying 1 to 6 of 6 records.

Pages : 1

Sr.No.	Account No.	Name of Govt. Servant(Employee Code)	Pay-DP	Subs	Pay/DA Arr Merge	GPF Arr	SVNPC GPF ARR	SVNPC GPF RECO	Refund Amount	Cur Inst/Tot.Inst	Total	Remarks
1	AMT/6631	TIWANE SHIVSHANKAR NAMDEORAO(06DHESNTM7202)	418000	1,000	0	0	0	0	7,600	1/36	8,600	
2	AMT/6632	LANDE GOPAL GANESHRAO(06DHEGGLM7701)	418000	2,000	0	0	0	0	7,950	1/36	9,950	
3	AMT/6633	MAKODE ANIL KESHORAO(06DHEAKMM7602)	337000	1,000	0	0	0	0	5,800	24/36	6,800	
4	AMT/6634	SHEWALE SARANGDHAR RAMKRUSHNRAO(06DHESRSM6704)	337000	5,000	0	0	0	0	5,500	30/36	10,500	
TOTAL (₹):				9,000					26,850		35,850	

Total Deduction In Words (₹) : Thirty Five Thousand Eight Hundred and Fifty Only.

Displaying 1 to 6 of 6 records.

Pages : 1

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Dated :18/1/2024

Incharge HM
Arts-Commerce College,Yeoda Tq.Daryapur

Principal
Arts-Commers College
Yeoda, Dist. Amravati

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Dated :18/1/2024

Initials of the Auditor

Portion for Treasury Office

Treasury Voucher No. and Date

Challan no. and Date

Treasury Officer / Pay & Accounts Officer

Principal
Arts-Commers College
Yeoda, Dist. Amravati

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*******End of Report********

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OK

Schedule showing the Subscriptions and Refund of the GPF(CLASS IV) for following Government Servants
From Major Head 8009

For the Month of January 2024

Treasury : AMRAVATI ,DISTRICT TREASURY OFFICE(6101)

Name of the Office : Arts-Commerce College,Yeoda Tq.Daryapur(06610100035)

Displaying 1 to 6 of 6 records.

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2	AMT/6632	LANDE GOPAL GANESHRAO(06DHEGGLM7701)	418000	2,000	0	0	0	0	7,950	1/36	9,950	
3	AMT/6633	MAKODE ANIL KESHORAO(06DHEAKMM7602)	337000	1,000	0	0	0	0	5,800	24/36	6,800	
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Arts-Commerce College,Yeoda Tq.Daryapur

For use of Audit Office

Date of Encashmment :

Principal
Arts-Commers College
Yeoda, Dist.Amravati

1.Certified that the name, amounts of individuals deductions & the total shown in column (7) have been checked by reference to the bill, vide, paragraph 224 of the Audit Manual.

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Dated :18/1/2024

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Treasury Voucher No. and Date

Challan no. and Date

Treasury Officer / Pay & Accounts Officer

VERIFICATION TIME :18-01-2024 14:04:40.749

*******End of Report*******

Verification Time:-18-01-2024 14:04:40.834
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Print | Export To : PDF

OK

सहसंचालक उच्च शिक्षण अमरावती विभाग, अमरावती वैधकीय दैयक यादी ३१.०३.२०२३

	महाविद्यालयाचे नाव	कर्मचाऱ्यांचे नाव व पदनाम	उपचाराचा कालावधी	मंजुर आदेश	मजुर दिनांक	मंजुर रक्कम शिक्षक	मंजुर रक्कम शिक्षकेत्तर	एकुण शिक्षक + शिक्षकेत्तर
१	श्री वसंतराव नाईक महाविद्यालय,धारणी जि.अमरावती	श्रीमती प्रमीला पुंडलीकराव साबळे,अधिक्षक	१५.०४.२०१९ ते १९.०४.२०१९	२३०४	११.३.२०२३	०	२४९०१	२४९०१
२		श्री पंकज केशवराव जिरापे,प्र.स.	१९.०९.२०२२ ते २२.०९.२०२२	१३०५	११.३.२०२३	०	३१९७८	३१९७८
	महाविद्यालयाची एकुण					०	५६८७९	५६८७९
३	जी.एस.टोम्पे महाविद्यालय, चांदुर बाजार जि. अमरावती	श्री.सुमीत दिलीप इंगळे, सहा.प्राध्यापक	१९.०४.२०१९ ते २९.०६.२०१९	मा.शिक्षण संचालक यांचे आदेश क्र.६२९.	२७.०१.२०२३	३१२६५४	०	३१२६५४
	महाविद्यालयाची एकुण					३१२६५४	०	३१२६५४
४	जे.डी.पाटील सांगळुदकर म.वि.दर्यापुर जि,अमरावती	श्री निलेश राजेंद्र किस्वे,स.प्राध्यापक	०२.०१.२०२२ ते ०८.०१.२०२२	१३०१	२३.०३.२०२३	१५६०५०	०	१५६०५०
५		श्री.रवी राजेंद्र गावंडे, सहा. प्राध्यापक	०७.०२.२०१८ ते ११.०२.२०१८	मा.शिक्षण संचालक यांचे आदेश क्र. ७४३.	२०.०३.२०२३	२२१४९९	०	२२१४९९
	महाविद्यालयाची एकुण					३७७५४९	०	३७७५४९
६	कला व वाणिज्य महाविद्यालय, येवदा जि. अमरावती	श्री. सय्यद सज्जाद मुश्ताक, सहा. प्राध्यापक	०५.०४.२०२२ ते ०८.०४.२०२२	२४२३	२५.०३. २०२३	३५४०५	०	३५४०५
	महाविद्यालयाची एकुण					३५४०५	०	३५४०५
७	स्व.छगनलाल मुलजीभाई कळी म.वि.अचलपुर जि.अमरावती	श्रीमती योगीनी बी.सोनटक्के,(बांगडे) स.प्राध्यापक	१९.०५.२०२१ ते २५.०५.२०२१	१२१२	१३.०३.२०२३	३४२७९	०	३४२७९
८		श्रीमती योगीनी बी.सोनटक्के,(बांगडे) स.प्राध्यापक	२६.०५.२०२१ ते ३१.०५.२०२१	१३२०	२३.०३.२०२३	६२७४५	०	६२७४५
९		श्रीमती योगीनी बी.सोनटक्के,(बांगडे) स.प्राध्यापक	१९.०५.२०२१ ते २५.०५.२०२१	१३२७	२३.०३.२०२३	५८१८१	०	५८१८१
	महाविद्यालयाची एकुण					१५५२०५	०	१५५२०५
१०		श्री विजय ह.प्रसाद,स.प्राध्यापक	१५.१०.२०२१ ते १८.१०.२०२१	१२२२	१३.०३.२०२३	९१२४१	०	९१२४१

Principal
Arts-Commers College
Yeoda, Dist. Amravati

१२	बी.बी. कला, वाणिज्य व विज्ञान महाविद्यालय दिग्रस जि. यवतमाळ	डॉ.कु.निता सुधाकर लामरोटवार (व्यवहारे) सहा.प्राध्यापक	२८.०७.२०२१ ते ३०.०७.२०२१	१३२४	२३.०३.२०२३	३१५९७	०	३१५९७
	महाविद्यालयांची एकुण					३१५९७	०	३१५९७
१३	एस.पी.एम.गिलानी महाविद्यालय, घाटंजी जि. यवतमाळ	श्री.पी.एन.मेश्राम, अधिक्षक	१९.१०.२०२१ ते २५.१०.२०२१	१३२१	२३.०३.२०२३	०	१६९००	१६९००
	महाविद्यालयांची एकुण					०	१६९००	१६९००
१४	कला, वाणिज्य महाविद्यालय, मारेगांव जि. यवतमाळ	श्री. अविनाश नामदेवराव घरडे, प्राचार्य	१५.०२.२०२२ ते १८.०२.२०२२	२३७६	२५.०३.२०२३	१८८८२१	०	१८८८२१
	महाविद्यालयाची एकुण					१८८८२१	०	१८८८२१
१५	भुंगसाजी महाराज महाविद्यालय दारव्हा जि. यवतमाळ	श्री.जी.बी.इरये, ग्रंथालय लिपीक	०९.०३.२०२१ ते १३.०३.२०२१	१३८१	२८.०३.२०२३	०	१४११८९	१४११८९
	महाविद्यालयाची एकुण					०	१४११८९	१४११८९
१६	लोकमान्य टिळक महाविद्यालय वणी जि. यवतमाळ	श्री.संतोष भाउराव चांदेकर, ग्रंथालय परीचर	२३.०४.२०२१ ते १५.०५.२०२१	१७५८	१३.०४.२०२३	०	१९०५६६	१९०५६६
१७		श्री.संतोष भाउराव चांदेकर, ग्रंथालय परीचर	२३.०४.२०२१ ते ३०.०४.२०२१	१७५६	१३.०४.२०२३	०	१००९५६	१००९५६
	महाविद्यालयाची एकुण					०	२९१५२२	२९१५२२
विभागाची एकुण						६२५२७२१	२६७५०२८	८९२७७५७

Joint Director
Higher Education
Amravati Division, Amravati.

Principal
Arts-Commers College
Yeoda, Dist. Amravati

Appendix-III

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma for promotion under CAS

Assessment Period – 2017-18 to 2022-23

(Session/Year-2022-2023)

(PART A, PART B & PART C)

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

PART A : GENERAL INFORMATION

1. Name (in Block Letters)	:	**PROF. SAYYAD SAJJAD**
2. Father's/Husband's Name	:	**Sayyad Mushtaque Sayyad Ishaque**
3. Department	:	PERSIAN
4. Current Designation & Grade Pay	:	ASSISTANT PROFESSOR -AGP-6000
5. Date of last Promotion	:	---
6. Address for correspondence	:	Arts Commerce College, Yeoda Tq. Daryapur Dist Amravati Pin- 444706
7. Permanent Address (with Pin code)	:	Arts Commerce College, Yeoda Tq. Daryapur Dist Amravati Pin- 444706
8. Telephone No.	:	9960246231
Email	:	sayyadsajjad179@gmail.com

9. Whether acquired any degrees or fresh academic qualifications during the year: Yes

10. Academic Staff College Orientation / Refresher Course attended during the year: No

Date:

Signature of teacher
Prof. Sayyad Sajjad

PART-B

ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practical's/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/ Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Actual Score Claimed	Grading	Proof Document**
Odd Semester								
1	B.A I (Sem I) Persian	UG	*L	4 Hrs	49.40 Hrs	82.22%	Good	Time – Table/ Daily Attendance
2	B.A II (Sem-III) Persian	UG	*L	4 Hrs	48 Hrs	80 %	Good	
3	B.A. III (Sem V) Persian	UG	*L	4 Hrs	48.70 Hrs	81.10%	Good	
Even Semester								
1	B.A I (Sem II) Persian	UG	*L	4 Hrs	40.70 Hrs	80.26%	Good	Time Table/ Daily Attendance
2	B.A II (Sem-IV) Persian	UG	*L	4 Hrs	42 Hrs	82.89%	Good	
3	B.A.III (Sem VI) Persian	UG	*L	4 Hrs	41.40 Hrs	81.57 %	Good	

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)
Grading Criterion:- 80% and above – Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.
**As per table under the document Annexure I (A)

Overall Grading (Category: I):-	Good

Verified and found correct:

Signature of the Teacher
Prof. Sayyad Sajjad

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee:
(For Category: I)

Signature of Chairman
Screening / Selection Committee

PART B:

ACADEMIC PERFORMANCE INDICATORSCATEGORY: II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Working as Head Department of Persian & Faculty In Charge	Planning for Faculty Development	Good	Certificate
2.	Coordinator Anti Ragging Committee	Planning, Meetings, Remedy for Ragging Oath Ceremony	Good	Certificate
3.	Member, Admission Committee	Attend meetings and give suggestions for quality improvement in admission process	Good	Certificate
4.	Green Audit Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
5.	Member Guidance, Counseling and Placement Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
6.	Member, Internal Complaints Committee	Planning, Meetings, Remedy for Internal Complaints Committee	Good	Certificate
7.	Member, Examination, Grievances, Redressal Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
8.	Member, Short Term Course Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
9.	Member, Placement Cell	Attending meetings and giving suggestions for quality improvement	Good	Certificate
10.	Member, Extra Moral and Continuing Education	Attending meetings and giving suggestions for quality improvement	Good	Certificate
11.	Member, Earn While Learn and Students Welfare as per direction of affiliating University	Attending meetings and giving suggestions for quality improvement	Good	Certificate
12.	Coordinator, Students Feedback Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
13.	Coordinator, Human Resource Development and	Attending meetings and giving suggestions for quality	Good	Certificate

	University scholarships Committee	improvement		
14.	Member, Staff Academy	Attending meetings and giving suggestions for quality improvement	Good	Certificate
15.	Member, Staff Welfare Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
16.	Member, Website Maintenance	Attending meetings and giving suggestions for quality improvement	Good	Certificate
17.	Member, College Magazine Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate
18.	Member, Pre recruitment Committee	Attending meetings and giving suggestions for quality improvement	Good	Certificate

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Member of Carrier Guidance & placement / Competitive exam	To provide carrier counseling through varies activities and Programs	Good	Certificate
2.	University Selection Committee	Subject Expert	Good	Certificate

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	S.G.B.A.U. Paper Setting University Exam	University level Paper Setting- B.A.Sem. I, II, VI	Good	Certificate
2.	G.V.I.S.H. Paper Setting Other University Exam	University level Paper Setting- B.A.Sem. II, IV	Good	Certificate
3.	University Exam Paper Evaluation	B.A Sem: I,II, III, IV, VI, B.A. II (Annual), B.A. III (Annual)	Good	Certificate
4.	College Level Exam	Test Question Paper Setting, Invigilation, Evaluation, Internal Assessment, Marks Upload	Good	Certificate
5.	S.G.B.A.U. Subject Exam Committee 10,11,12 November 2022	Moderation of Question Papers	Good	Certificate
6.	S.G.B.A.U. Subject Exam Committee 27, 28, 29 March 2023	--------- do ---------	Good	Certificate
7	G.V.I.S.H. Subject Exam Committee 28/11/ 2022	--------- do ---------	Good	Certificate
8	G.V.I.S.H. Subject Exam Committee 24, 25 April 2023	--------- do ---------	Good	Certificate

iv. Discipline related co-curricular activities:

Sr.No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Class Seminar of B. A. I, II, III	Imparting Presenting Skill	Good	Diary Certificate
2	Persian Language Literary Forum	Planning	Good	Diary Certificate

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Member of Educational Tour Committee	Planning	Good	Certificate
2.	Member of college Cultural Committee	Help to conducting the activities	Good	Certificate
3.	Member of college Environment Committee	Assisting & conducting the activities	Good	Certificate

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	One Day Workshop on " Preparation of Persian Text Book" at Balbharti, Pune	Participation	Good	Certificate
2.	Swachta Abhiyan at N.S.S. Camp	Participation	Good	Certificate

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	---	--	---	---

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Guest Lecture on Women Empowerment	Planning and Implementation	Good	Certificate

II ix. Participatory and Innovative Learning:

Sr. No.	**Responsibility**	**Nature of Work**	**Grading**	**Proof Document****
1.	Google Classroom Teaching	Teaching, Guidance	Good	Students Attendance
2	Group Discussion	To conduct and evaluate group discussion	Good	Students Attendance

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.	---	---	---	---	---

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document **
1.	---	---	---	---	---	---	---

II xii. Research paper Published:

Sr. No.	Title With Page No.	Journal	ISSN / ISB No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether r Referee d / other Journal as notified by the UGC#	Grading	Proof Documen t **
1									
Total									

Grading Criteria: - Good - Involved in at least 3 Activities; Satisfactory- 1-2 activities and

Not-satisfactory - Not involved/ undertaken any of the activities.

**As per table under the document Annexure II (A)

Overall Grading (Category :II) :	Good

Signature of Teacher
Prof. Sayyad Sajjad

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

Final Score approved by the
Screening / Selection Committee:
(For Category II)

Signature of Chairman Screening
/ Selection Committee

PARTB

ACADEMIC PERFORMANCE

INDICATORSCATEGORY: III

RESEARCH, PUBLICATIONS AND ACADEMICCONTRIBUTIONS

III.A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-author s	Whether you are the main author	Whether Referee d / other Journal as notified by the UGC#	API Score	Proof Docum ent**
1	Tahereh Saffarzadeh ke Sheri Afkar ka Jaiza Page No. 19 to25	UPA Nationa l E-Journal Vol. 9, Issue- 1 March 2023	ISSN No. 2455-4375	Peer Reviewed Indexed Journal Impact Factor: 5.473(SJIF)	---	Yes	---	10	Copy of the Paper
Total								10	

B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publicatio n n Internatio nal/Nation al/ Local	ISSN / ISB NNo .	Whether approve d by Universi ty	No. of co-author s	Wheth er you are the main author	API Scor e	Proof Docume nt
1.	---	---	---	---	---	---	---	---	---
Total									

B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ recorded: Nil

Sr. No.	Cassettes/CDs/DV D s, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document **
1								
Total								

III B. c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVD s, Tracks published/ Record ed	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document**
1						

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULAM : NIL

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1	---	---	---	---	---	---	---
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.	NIL	NIL	NIL	NIL	NIL
Ph. D.	NIL	NIL	NIL	NIL	NIL
P.G. Dissertation	NIL	NIL	NIL	NIL	NIL
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects: Nil

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document **
1	---	---	---	---	---	---	---
Total							

III D.b (ii). Consultancy Projects: Nil

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document **
1	---	---	---	---	---	---	---
Total							

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1	---	---	---	---	---	---
Total						

III D. c (ii). Consultancy Projects: Nil

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1	---	---	---	---	---	---
Total						

III E.a Patents Awards: Nil

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document* *
1	-	-	-	-	-	-
Total						

III E. b Policy Document: Nil

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document **
1	-	-	-	-	-	-
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document* *
1	-	-	-	-	-	-
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document **
1	Sir Sayyad Ahmad Khan Aur Naya Hindostan	Sir Sayyad Ahmad Khan Day	Vidarbh Library, Amravati	Regional	03	Certificate
Total					03	

Note:

- Paper presented if part of edited book or proceeding then it can be claimed onlyonce.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- **As per table under the document Annexure III (A)

Signature of Teacher

Dr. Sayyad Sajjad

Verified and found correct:

Signature of V.C./ Principal / H.O.D.

Final Score approved by the Screening / Selection Committee:
(For Category: III)

Signature of Chairman Screening /

Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities	Good	Good	79.50
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities	Good	Good	
III	Research and Academic Contribution	66.5	13	

Signature of Teacher

Verified and found correct:

Signature of V.C. / Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. Dairy Certificate

2. Research Paper Copy

3. Delivered Lecture Certificate

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS Proforma.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along withal enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation:

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

a) State whether the facts stated above are correct, if not, state the correct facts.
b) Do you agree with the Performance based appraisal done by the teacher? If not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

II) *A)* General Intelligence :
B) Capacity to get work in Respect of research &teaching
C) Technical Ability :
D) Administrative ability including Judgment initiative and drive (if applicable) :
E) Integrity and Character : ----------
F) Whether powers delegated are Fully utilized. : ----------
G) General Assessment

* A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory, C = Not Satisfactory
(* Strike out which is not applicable.)

Date: / / Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor):

Date: / / Signature of Reviewing Officer

Annexure I have (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Diary certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

गोपनीय अहवाल नमुना
परिशिष्ट – भाग १

वरिष्ठ महाविद्यालयातील शिक्षकेत्तर कर्मचा-या करिता

(गोपनीय अहवाल नमुना)

1. पुर्ण नाव : _____
2. वडिलांचे नाव : _____
3. जन्म तारीख : _____
4. जन्म स्थळ : _____
5. राष्ट्रीयत्व व वर्ग : _____
6. जात व संवर्ग : _____
7. पदनाम : _____
8. शैक्षणिक पात्रता : _____
9. सद्याचे पदावर सेवेत रुजू होण्याचा दिनांक : _____
10. महाविद्यालयाचे नांव : _____
11. एकूण सेवा काळ : _____
12. वेतन श्रेणी : _____
13. कार्यस्वरूपी पत्ता : _____
14. दूरध्वनी क्रमांक : _____
15. मूळ ठिकाणाचा पत्ता : _____
    _____
16. स्थावर मालमत्ता असल्यास पत्ता : _____
    _____
17. मातृभाषा : _____
18. अवगत असलेल्या भाषा : _____
19. प्रदान करण्यात आलेला कामाचा प्रकार : _____
20. आपल्या कर्तव्याचे संक्षिप्त वर्णन : _____
21. आपल्या सोपविलेल्या स्वतःच्या
    कर्तव्याचे मूल्यमापन : _____
    _____
22. आपण केलेल्या कामापैकी एखाद्या
    चांगलया कामाची नोंद _____

गोपनीय अहवाल नमुना
परिशिष्ट – ब भाग ४ व ५

(गोपनीय अहवाल नमुना)

वरिष्ठ महाविद्यालयातील शिक्षकेत्तर कर्मचाऱ्यासंबंधी सर्वसाधारण योग्यता व चरित्र संबंधी प्राचार्यांचा अभिप्राय

कर्मचार्याचे पुर्ण नाव :

शैक्षणिक पात्रता :

जन्म तारीख :

रुजू होण्याचा दि. :

वेतन श्रेणी :

प्रतीवेदन कालावधी :

उद्योगप्रियता व कार्यक्षमता :

हाताखालील व्यक्तीकडून काम करून घेण्याची क्षमता :

सहकारी व जनता यांचेशी असलेले संबंध :

सर्वसाधारण बुद्धिमत्ता :

तांत्रिक कार्यक्षमता :

विशेष कल :

निर्णय शक्ती, उपक्रमशीलता व धडाडी यासह प्रशासनीक कार्यक्षमता :

सचोटी व चारित्र :

(संशयास्पद असल्यास अहवाल सोबत ठेवावा)
प्रदान करण्यात आलेला शक्तीचा पुर्णपणे वापर करतात काय) :

सर्वसाधारण मूल्यमापन :

प्रबंधक/अधीक्षक/मुख्य लिपिकाचा अभिप्राय (वरीलपैकी जे प्रमुख असतील त्यांनी अभिप्राय द्यावा.) :

स्वाक्षरी

प्राचार्याचा अभिप्राय :

प्राचार्यांची स्वाक्षरी